

## **WHO'S WHO IN FBLA NYS FBLA GUIDELINES**

This award honors FBLA members who have made outstanding contributions to the Association at the local, state, and national levels.

### **ELIGIBILITY**

Each local chapter may enter one (1) participant who is a member of an active local chapter.

### **OVERVIEW**

Participants will upload a cover letter, resume, letters of recommendation, and the application questionnaire by March 1 to the state website.

Selection of nominees will be based on the following criteria:

- Years of participation in FBLA activities
- Extent of participation in state and national conferences
- Contributions to local, state, and national projects
- Participation in other activities
- Recommendations supportive of the member's involvement in FBLA
- Completion of the Contributor Award of the Business Achievement Awards

### **GUIDELINES**

- Each of the following must be uploaded as one PDF file to the state website by March 1.
  - One-page cover letter addressed to:  
Mrs. Jennifer Judge  
279 Oakwood Road  
Rochester, NY 14616
  - Resume
  - Letters of Recommendation (not to exceed three)
  - Application Questionnaire
- Photographs are not allowed. No other materials will be accepted.
- The cover letter and resume must be prepared by the student member, not advisors.

### **NATIONAL COMPETITION**

The winner from the State Leadership Conference will represent New York State FBLA at the National Leadership Conference.

**WHO'S WHO IN FBLA  
NYS FBLA APPLICATION QUESTIONNAIRE**

**NAME OF APPLICANT:** \_\_\_\_\_

**CHAPTER NAME:** \_\_\_\_\_

Please use the back of the sheet if more space is required to answer the questions:

1. How many years have you participated in FBLA?
  
2. Describe the extent of your participation in FBLA activities sponsored by the state and national associations.
  
3. Describe any offices, chairperson positions, and committee memberships you've held in FBLA.
  
4. Describe your contributions to local, state, and national FBLA projects.
  
5. What is the highest level of the Business Achievement Awards you've completed? Describe one the activities you completed to earn this level.
  
6. Explain your commitment to business (as demonstrated through work experience, business education courses, occupational goals, etc.).
  
7. Explain the extent of your participation in other school and community activities.

# WHO'S WHO IN FBLA

## Rating Sheet

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Points Earned
Cover Letter	0	1-3	4-7	8-10	
Resume	0	1-3	4-7	8-10	
Letters of Recommendation	0	1-3	4-7	8-10	
Years of Participation in FBLA	0	1-3	4-7	8-10	
Participation in activities sponsored by the local, state, and national associations	0	1-3	4-7	8-10	
Offices, chairperson positions, and committee memberships in FBLA	0	1-3	4-7	8-10	
Contributions to local, state and national FBLA projects	0	1-3	4-7	8-10	
Achievement level in the Business Achievement Awards	0	1-3	4-7	8-10	
Commitment to business (work experience, occupational goals, business courses)	0	1-3	4-7	8-10	
Participation in other school and community activities	0	1-3	4-7	8-10	
<b>FINAL SCORE</b>					<b>/100 max.</b>

Name: \_\_\_\_\_

School: \_\_\_\_\_

Judge's Signature: \_\_\_\_\_

Comments: